**Queer Mentor Responsibilities**

1. Abide by the Code of Conduct.
2. Attend the training session.
3. Agree to have your contact information shared with your mentee and only contact them for program related purposes.
4. Respond to all communication from your mentee and the Q Centre Coordinators within two business days.
5. Organize three to four one-hour meetings in the Winter semester with your mentee in a public place on campus or virtually during the 2022 - 2023 year.
6. During the first meeting, communicate and establish your personal boundaries and provide your mentee with feedback about their draft SMART goals. Work together to finalize the goals.
7. During the second meeting and on, discuss your mentee’s progress with their goals, identifying challenges and successes. Work together to make changes to goals that have not been obtained. This opportunity could also be used to set new goals as appropriate.
8. During the last meeting, go over how the semester has gone and what can be done moving forward.
9. Have open conversations with the mentee about coming out, sexual and gender minority identities, and any other queer and post-secondary related topics the mentee would like to discuss.
10. Understand your mentee may come to you if they are in crisis, and if they do, offer assistance to your mentee. During business hours, walk them to the SU Wellness Centre. After business hours, call the Distress Centre Crisis Helpline:
	* SU Wellness Centre: Room 370, MacEwan Student Centre
	* Distress Centre 24 Hour Crisis Line: 403-266-4357
11. Contact the Q Centre Coordinators if you have questions or concerns related to the program.
12. Complete the feedback survey at the end of the Winter semester.

As a Queer Mentor, I agree to abide by the responsibilities outlined above.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_