

**Quality Money Committee
Terms of Reference**

Students' Legislative Council (65.03)

Passed: May 15, 2007 (65.03)

Amended: September 22, 2009 (67.21);
November 2, 2010 (68.35); August 28, 2012 (70.14);
July 9, 2013 (71.10); February 3, 2015 (72.56);
October 11, 2016 (74,19)



Definitions

Quality Money means a partnership between the Students' Union (SU) and the University Board of Governors that began in 2003 that allocates funding for projects that enhance the student experience and/or improve the quality of education.

Campus Improvement Fund means a Quality Money initiative that is of benefit to students of a specific faculty brought forward by a Faculty Representative to the Quality Money Committee that has the support of the students, dean, and faculty members of the applicable faculty.

Authority & Mandate

- 1 The Quality Money Committee is established as a Standing Committee of SLC in the Union Bylaw.
- 2 The Quality Money Committee shall be responsible for recommending annual Quality Money project allocations to SLC for approval in accordance with SU and university policies.

Membership

- 3 (1) The committee shall be composed of:
 - (a) The President, as Chair;
 - (b) The Vice President Student Life;
 - (c) The Vice President Academic;
 - (d) The Vice President External;
 - (e) The Vice President Operations and Finance;
 - (f) Three Non-Executive SLC members;
 - (g) Two Student-at-Large members; and
 - (h) The Students' Union General Manager, or designate (non-voting)

Quorum

- 4 Quorum shall be six voting members, three of which must be Executive Members.

Appointment & Vacancies

- 5 Non-Executive SLC members and student-at-large members shall be appointed by the Nominations Committee.
- 6 The Chair shall notify SLC and Nominations Committee of vacancies as they arise.

Meeting Procedures

- 7 Committee meetings are not open to the public, unless special permission is granted by the committee chair;
- 8 The Committee shall hold as many meetings as necessary to fulfill its mandate and responsibilities.
- 9 The Chair may designate another Executive member as interim Chair in case of absence;
- 10 (1) The Chair shall call a special meeting within two days of receiving a request to do so in writing from at least two committee members;
- (2) The Chair shall provide, using any communicative means, the date and time of the next meeting and must give 24 hours or more of notice for adequate notice to be achieved;
- 11 If a member is absent from more than two consecutive meetings without providing advance notice to the Chair, a committee member or Chair may ask the Nomination Committee to replace the member; and
- 12 The Chair shall designate a staff member responsible for the taking of meeting minutes and preparing meeting agendas.

Decisions

- 13 Committee decisions shall require a super majority of the voting members present.

Duties & Responsibilities

- 14 (1) The committee shall:
 - (a) On an annual basis, request and receive Quality Money proposals from members of the university community (students, faculty, and staff) that enhance the quality of the student experience and/or the academic experience;
 - (b) Receive Campus Improvement Fund proposals from Faculty Representatives;
 - (c) Review annual SU Survey results related to Quality Money;
 - (d) Review and deliberate on Quality Money and Campus Improvement Fund proposals received by the committee;
 - (e) Recommend a list of Quality Money projects and corresponding funding allocations to be approved by SLC no later than March 30 of a given year;
 - (f) Make annual Campus Improvement Fund funding allocation decisions;

- (g) Receive status reports on approved Quality Money and Campus Improvement Fund projects;
- (h) Oversee compliance with the conditional funding terms for approved Quality Money and Campus Improvement fund projects;
- (i) Oversee annual reporting to the University Board of Governors including:
 - a. A report on current year Quality Money projects; and
 - b. A status report on Quality Money projects approved in the previous year; and
- (j) Provide recommendations to the President regarding all Quality Money matters with the University Board of Governors as required.

Reporting

- 15 (1) The chair or designate shall report to SLC regularly regarding the activities of the committee.
- (2) SLC may request reporting and/or minutes from the committee at any time.