Definitions

Campus Improvement Fund means a Quality Money initiative that: (a) is brought forward by a Faculty Representative to the Quality Money Committee; (b) benefits students of a specific faculty; and (c) has the support of the students, dean, and faculty members of the applicable faculty.

Quality Money means a partnership between the Students’ Union (SU) and the University Board of Governors, begun in 2003, which allocates funding for projects that enhance the student experience and/or improve quality of education.

Authority & Mandate

1 The Union Bylaw establishes the Quality Money Committee as a Standing Committee of the Students’ Legislative Council.

2 The Quality Money Committee shall be responsible for receiving, evaluating, and approving annual Quality Money project applications, in accordance with SU and university policies.

Membership

3 (1) The committee shall be composed of:

   (a) The President, as Chair;
   (b) The Vice President Student Life;
   (c) The Vice President Academic;
   (d) The Vice President External;
   (e) The Vice President Operations and Finance;
   (f) Three Non-Executive SLC members;
   (g) Two Student-at-Large members; and
   (h) The Students’ Union General Manager, or designate (non-voting).

Quorum

4 Quorum shall be six voting members, comprising three Executives and three non-Executive members.
Appointment & Vacancies

5 Non-Executive SLC members and student-at-large members shall be appointed by the Nominations Committee.

6 The Chair shall notify SLC and Nominations Committee of vacancies as they arise.

Meeting Procedures

7 Committee meetings are not open to the public, unless special permission is granted by the Chair.

8 The Committee shall hold as many meetings as necessary to fulfill its mandate and responsibilities.

9 The Chair may designate another Executive member as interim Chair in case of absence.

10 (1) The Chair shall call a special meeting within two days of receiving a written request from at least two committee members.

(2) The Chair shall give at least 24 hours’ notice of the date, time, and location of the next meeting.

11 (1) At the discretion of the Chair, if a member arrives more than fifteen minutes after the meeting begins, without providing meaningful notice in advance, the member may not:
   (a) Participate in debate on items already under discussion;
   (b) Vote in that meeting; and/or
   (c) Be counted as present.

(2) If a member is absent from more than two consecutive meetings, the committee may remove the member by a Super Majority vote.

12 The General Manager or designate shall be responsible for taking minutes and preparing agendas. Minutes shall be kept In-Camera.

Decisions

13 Committee decisions shall require a Super Majority of the voting members present.

Duties & Responsibilities

14 (1) The committee shall:

   (a) On an annual basis, request and receive Quality Money project applications from members of the university community (students, faculty, and staff) to enhance the quality of the student experience and/or the academic experience;
   (b) Receive Campus Improvement Fund project applications from Faculty Representatives;
   (c) Review annual SU Survey results related to Quality Money;
   (d) Evaluate, select, and approve Quality Money project applications received by the committee;
(e) Provide a summary report of approved projects to SLC and the University of Calgary Provost no later than March 30;
(f) Evaluate, select, and approve Campus Improvement Fund project applications received by the committee, with corresponding funding allocations;
(g) Receive status reports on approved Quality Money and Campus Improvement Fund projects;
(h) Oversee compliance with the conditional funding terms for approved Quality Money and Campus Improvement fund projects;
(i) Oversee annual reports to the University Board of Governors, including:
   a. A report on current year Quality Money projects; and
   b. A status report on Quality Money projects approved in the previous year; and
(j) Provide recommendations to the SU President regarding all Quality Money matters pertaining to the University Board of Governors as required.

Reporting

15 (1) The chair or designate shall report to SLC regularly regarding the activities of the committee and the project proposals under consideration, including:

   (a) An overview of how proposals align with relevant procedures and selection criteria, including their benefit to large or underrepresented groups of students;
   (b) The committee’s progress through the Quality Money process and timeline; and
   (c) Aggregate requested funding versus total funding expected.

(2) SLC may request reporting and/or minutes from the committee at any time.

(3) All substantive information on specific proposals shall be kept In-Camera.