Definitions

*Student Stakeholder Group* means a body which represents a subset of the student population, as identified by the Students’ Union President, and which is included in the President’s Consultative Task Force.

Authority and Mandate

1 (1) The Union Bylaw authorizes and requires the President to coordinate efforts to communicate with students and the public.

(2) The President’s Consultative Task Force is established as an operational working group under the authority of the President, for purposes of consultation with Student Stakeholder Groups and students at large.

(3) The Task Force shall:

   (a) Advise and provide recommendations to the President on issues affecting the university community; and

   (b) Facilitate exchange of information between the President and the university community, including Student Stakeholder Groups.

Membership

2 (1) The Task Force shall be composed of:

   (a) The President, as Chair;

   (b) One member of the SU Executive;

   (c) Ten representatives from Student Stakeholder Groups;

   (d) Ten Student-at-Large members; and

   (e) The Students’ Union General Manager or designate.

Quorum

4 (1) Quorum shall require:

   (a) The Chair;

   (b) Ten Student-at-Large members and/or representatives from Student Stakeholder Groups; and

   (c) The General Manager or designate.
Appointment and Vacancies

5 (1) On or before October 15 each year, the Chair or designate shall appoint Active Members to the Task Force.

(2) Active Member appointments to the Task Force are effective from October 15 to April 30 inclusive.

(3) At any time, Active Members may apply to join the Task Force as:
   
   (a) Students-at-Large; or
   (b) Representatives of organizations that wish to be considered Student Stakeholder Groups for purposes of this Task Force.

6 (1) The Chair or designate shall take immediate steps to fill any vacancies in the Task Force.

Duties and Responsibilities

7 (1) At the President’s request, the Task Force is responsible to:

   (a) Inform the President of emerging issues which affect student communities, including Student Stakeholder Groups, and recommend responses;
   (b) Develop strategies to assist the President and the Students’ Union to communicate with students and the public;
   (c) Receive and discuss communications from students regarding issues which affect the campus community; and
   (d) Provide feedback to the President regarding actions and policies of SLC and the SU.

Meeting Procedures

8 (1) Task Force meetings are open to the public.

(2) The Task Force shall meet at least once per month during the Fall and Winter terms.

(3) The Chair shall call a meeting of the Task Force within one week of receiving a written request from at least two Task Force members.

(4) Task Force members must be given at least 48 hours’ notice prior to the convening of any Task Force meeting.

(5) If an appointed member is absent from more than three meetings, or two consecutive meetings, without providing meaningful notice to the Chair in advance, the Task Force may revoke the person’s membership in the Task Force by a two-thirds majority vote.

(6) The General Manager or designate shall ensure that minutes of Task Force proceedings are recorded.

Reporting

9 (1) The Chair shall:

   (a) Report the Task Force’s activities to SLC; and
   (b) Provide the minutes to SLC upon request.