Overview:
The Breakfast Program (BP), administered by the Campus Food Bank (CFB), serves both undergraduate and graduate students free breakfast. This occurs twice a week every Tuesdays and Wednesdays from 8:15am to 9:30am in the Q centre. Breakfast may include toast with peanut butter, etc., fruits, and juice. The volunteers execute the service, under the supervision of the Leadership Volunteer (LV), and the BP coordinators.

The main responsibility of this position is to assist in serving and distributing breakfast items to participants of the Breakfast Program.

Location:
Student’s Union Volunteer Services Campus Food Bank and Q Centre

Commitment:
- Minimum time commitment of 1 shift per week: 2.0 hours a week on Tuesday or Wednesday from late September to April
- Required to attend training session
- Required to attend any skill improvement workshops or other Breakfast Program-related events held during the semester

Responsibilities:
- Understand and abide by the late and absent volunteer policies
- Arrive on time for scheduled shift
- Responsible for assisting in the operation of the Breakfast Program. These include, but are not limited to:
  - Set up and clean-up of the area and to make sure that the area remains clean during the shift
  - Serving and distributing food items,
  - Preparation and restocking of food items
- Understand and follow the Campus Food Bank policies and procedures
- Have a general knowledge of the Campus Food Bank’s operations and services
- Behave in a professional manner. This includes:
  - Being respectful and polite to all guests, volunteers and staff members.
  - Refraining from having visitors and using my cell phone and other social tools that compromise my professionalism and productivity.
  - Ensure the serving area and counters are tidy
  - Treat my volunteer position with the same amount of diligence and accountability as a paid position
- Respond to email communication from coordinators promptly within two (2) business days.
  - Email will be used to make important announcements (e.g. office closures and communicate other important information e.g. policies and procedures changes)
Benefits:
- Learning how a non-profit organization operates
- Enhancing interpersonal skills through interaction with participants and other volunteers
- Learning how to be professional in a sensitive environment
- Recognition on your co-curricular record